

The Baptist Homes Society Dining Services Staff Scholarship

This Scholarship was endowed by Providence Point residents Jan and Jeanette Smith in appreciation for the work performed by Baptist Homes Society's dining services employees.

Requirements

In order to apply for the BHS Dining Services Staff Scholarship, applicants must meet the following criteria:

- You must currently be employed by Baptist Homes Society with at least six months of service.
- You must work in the Dining Services Department [DSD].
- You must be classified as a non-supervisory PRN employee [employees classified as full-time or part-time are not eligible].
- You must have worked at least 100 DSD hours between July 1 and December 31.
- You must have no formal discipline at or above the Written Warning stage within the six months preceding the application due date.
- You must be pursuing a college-level degree or a trade/professional certification.
- You must submit a brief essay [not more than 250-words] describing your most rewarding BHS work experience.

Selection Criteria [20-point maximum]

Following are the criteria that the selection committee will use to determine a grant recipient(s):

- **Length of service:** [48+ months, 5 points; 36+ months, 4 points; 24+ months, 3 points; 12+ months, 2 points; 6+ months, 1 point]
- **Attendance/tardiness:** [0 absent/0 tardy, 5 pts; subtract one point for each absence and each tardy]
- **Hours worked between 7/1 and 12/31:** [580+, 5 pts.; 460+, 4 pts; 340+, 3 pts.; 180+, 2 pts.; 100+, 1 point]
- **Quality of essay:** [5 - 1 point]

Grants

- Scholarships are limited to the lesser of \$1,000 per recipient or the cost of the professional certification program.
- The number of scholarships awarded in any year is limited to the funds available.
- Awards are made directly to the educational institution of the recipient and must be utilized before the end of the calendar year in which they are awarded.
- Past recipients may reapply, provided a B+ or 3.5 cumulative grade point average was maintained during the year in which a previous grant was applied.

Applications

- Applications may be obtained at the BHS Human Resources or Baptist Homes Foundation Offices, or at www.bhf.plannedgiving.org.
- Applications will not be considered complete without all of the materials requested.
- Applications must be submitted to HR Director and received on or before January 31.
- Scholarship recipient(s) will be announced on March 15 or the first business day thereafter.
- Tie Breakers will be based on seniority, then date of scholarship application.
- Applicants must be currently accepted to an educational institution or professional certification program.

Direct your completed application to:

BHS DINING SERVICES STAFF SCHOLARSHIP COMMITTEE
c/o: HUMAN RESOURCES DIRECTOR
BAPTIST HOMES SOCIETY
489 CASTLE SHANNON BLVD
PITTSBURGH, PA 15234



SCHOLARSHIP APPLICATION

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YOUR NAME: _____ YOUR JOB TITLE: _____

ADDRESS: _____

PHONE (Primary): _____ EMAIL: _____

CAMPUS WHERE YOU ARE CURRENTLY EMPLOYED: BH PP DATE YOU WERE HIRED: _____

YOUR CURRENT SUPERVISOR: _____

SCHOOL [IF CURRENTLY ENROLLED]: _____

SCHOOL WHERE SCHOLARSHIP WOULD BE DIRECTED: _____

OBJECTIVE: COLLEGE DEGREE TRADE SCHOOL CERTIFICATE OTHER _____

NOTE: This application must include a brief essay [not more than 250 words] describing your most rewarding work experience at BHS. Incomplete applications will not be considered. Please see the back side of this application for additional information regarding application requirements.

I certify that I am currently employed by Baptist Homes Society with a PRN classification and working in dining services:

YOUR SIGNATURE: _____ DATE: _____

Direct your completed application to:

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c/o: HUMAN RESOURCES DIRECTOR
BAPTIST HOMES SOCIETY
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